LIGHT
LAY INSTITUTE FOR GLOBAL HEALTH TRAINING

AFFILIATION AGREEMENT

This affiliation is a non-legal partnership, valid for one year, established to be mutually beneficial to both the affiliate and LIGHT. It is intended for projects interested in conducting courses that cover our full curriculum, joining efforts to hasten the return of our Lord Jesus.

AGREEMENT

1. To remain in harmony with the general principles of LIGHT.
2. To agree not to promote ideas contrary to the Seventh-day Adventist Church doctrine or to the LIGHT curriculum.
3. To support the work and leadership of the Seventh-day Adventist Church through writings, words, and influence.
4. To not receive tithe money from church members.
5. To agree not to use LIGHT curriculum for online training or media productions without prior written authorization.
6. To agree not to use or share LIGHT's visual identity (name, logo, colors, PowerPoints, PDFs, illustrations, etc.) without prior authorization, except when promoting LIGHT courses.
7. To agree that LIGHT may conduct an annual visit to verify compliance and that LIGHT workers will not be charged for lodging or meals.
8. To agree to share expenses when requesting a LIGHT worker to teach, contributing according to the project's ability.
9. To commit to informing LIGHT of the current project leaders (full name, email, WhatsApp, etc.) and to communicate any changes in the staff to ensure a functioning partnership.
10. To acknowledge that the affiliation lasts one year and may be renewed annually based on compliance with the conditions in this agreement.

PREREQUISITES

1. Provide written evidence of the Seventh-day Adventist Church support, such as a recommendation letter issued by the conference/mission or the local pastor.
2. Sign the LIGHT Policy Principles.
3. Submit the Project Overview Questionnaire.
4. Provide at least 5 photos of the project location, institution, and leadership.
5. Obtain a LIGHT Teaching License for every teacher.

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REQUIREMENTS FOR COURSE ORGANIZATION

1. Agree to conduct at least one LIGHT course during the year, following LIGHT's standards.
2. Submit a list of teachers alongside the classes taught, their total hours, and outlines for non-LIGHT subjects, using the LIGHT curriculum as a reference.
3. Provide details of planned courses, including the program or weekly schedule showing class distribution, work programs, and outreach activities.
4. Mobilize teachers to participate in the internal LIGHT teachers training before the course begins.
5. Commit to using LIGHT's logo in all materials related to course promotion and online presence.
6. Submit the Course Report within seven days of completion, including two or three student testimonials (**Preferred way of communication of the division director**)

DISAFFILIATION PROCESS

Our hope is that this process will never be necessary; however, we recognize that the affiliated project may encounter circumstances that prevent it from meeting the established requirements. If the project chooses to withdraw from LIGHT affiliation, we request a formal written notification.

LIGHT may proceed with disaffiliation in any of the following situations:

1. Lack of communication or failure to provide regular updates.
2. Non-compliance with the requirements of this agreement or with the Health Principles Agreement.
3. Lack of support for the church or its leadership.
4. Adoption of theological or health positions, or treatment practices toward workers or students, that may cause LIGHT to feel uneasy about the project.

In case of disaffiliation, all materials provided by LIGHT must be returned. The project must remove LIGHT's visual identity from its website and promotional materials and discontinue the use or distribution of any LIGHT resources, including manuals, curriculum files, PDFs, illustrations, PowerPoints, branding elements, or other shared content. Additionally, the project may not use LIGHT's course names if offering similar courses.

AFFILIATION REQUEST

By signing below, the undersigned declares to be the legal representative or a duly authorized representative of the institution/project named and agrees to comply with and uphold all requirements established in this agreement.

PROJECT NAME: **EDUCATION DIRECTOR:**

DATE: **SIGNATURE:**

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